



POSITION ANNOUNCEMENT
Reno, Nevada

PLANE CAPTAIN
Air Operations/Maintenance

Salary Range: \$26.42 to \$38.00, DOE
FLSA: Non-Exempt

Tactical Air Support is Nevada Center for Entrepreneurial Technology (NCET)
2019 Aerospace / Aviation Company of the Year

Tactical Air Support, Inc., a national company headquartered in Reno, Nevada, provides government and aviation industry partners with unparalleled consulting and training experiences and is seeking an experienced **Plane Captain** to join its **Maintenance** team.

*Tactical Air's mission is to provide domestic and international **Center of Excellence** training and advisory services in tactical aviation, while supporting U.S. interests, and providing meaningful career opportunities for our employees. It is our goal to support and train U.S. forces and partner nations with premium services. "We Serve Those Who Serve".*

The Maintenance Division supports the Air Operations' fleet of fighter aircraft with over 75 years of combined experience in tactical aviation maintenance and more than 30 years of military adversary contract maintenance. The Maintenance staff is comprised of experienced A&P-certified and tactical aircraft mechanics, technicians, and logisticians who all work towards ensuring safe and seamless ground maintenance operations. The Plane Captain position is an integral part of a dedicated, elite team of professionals who get things done, enjoy working together, and are committed to growing with this fast-moving company.

The Reno/Sparks area, also known as the Truckee Meadows, has a population of over 400,000 and is a thriving, growing community nestled along the eastern slope of the Sierra Nevada mountain range. Reno and the surrounding area, including a short drive to beautiful Lake Tahoe, offers a variety of arts and entertainment, an eclectic restaurant scene, and unlimited recreational activities. Check out <https://workliveplayrenotahoe.com/> for more information about living in Reno.

The ideal candidate for the Plane Captain position will be professional, highly-productive, and responsive to the needs of the company, customers, and co-workers. The Plane Captain will perform line services in support of scheduled flight operations including inspection, servicing, cleaning, launching, and recovery of aircraft. This position will be required to operate self-propelled ground equipment during daily routine and will utilize appropriate hand tools necessary to assist with engine rinses and aircraft washes. This position will apply advanced technical knowledge to solve complex problems and to provide technical assistance, guidance, and instruction to other teammates as needed.

The key desirable and preferred requirements for this position include:

- High School Diploma/GED; FAA-approved aviation technician or trade school preferred.
- Two years' experience in aviation maintenance and/or flight line operations, preferably in the military or with a government aviation maintenance contractor.
- Experience with high performance military aircraft (F-5/T-38) strongly preferred.
- Completion of Plane Captain training program and certification; must requalify semi-annually.
- Must be qualified on all assigned T/M/S.
- Must be able to meet government or company licensing, certification, and qualification requirements including: Hazardous Waste Communications, FOD and TCP Awareness, ISO9001/AS9100 Program Awareness, and Operational Risk Management (ORM).
- Valid State Driver License.
- Support Equipment Operator License (tow Tractor, N2 servicing trailer, mobile start unit, and engine wash cart, etc.).
- Ability to cross-train into other specialties mandatory.
- Ability to read, listen to, and understand information and ideas verbally, and in writing.
- Ability to manage multiple roles and projects.
- Strong interpersonal skills and ability to provide excellent customer service.
- Strong organizational and time management skills.
- Regular travel to various work sites throughout the U.S. may be required.
- Ability to obtain U.S. government security clearance.
- Creativity, positivity, and confidence.

The successful candidate for this position must be able to relocate to Reno, Nevada. Tactical Air Support will not provide reimbursement for travel or relocation expenses.

The level of position offered will be dependent upon background and qualifications. If you are a dynamic, self-motivated individual who appreciates challenging yet rewarding work, with a keen interest in aircraft maintenance operations and solving problems, Tactical Air Support invites you to apply. All applicants must submit a current resume and completed employment application, which may be obtained at <https://tacticalairsupport.com/jobs/>.

This position will remain open until filled.

If any candidate requires assistance in accessing or completing an employment application, please contact Human Resources.

*Tactical Air Support is proud to be an **EOE AA M/F/Vet/Disability** Employer*

Tactical Air Support, Inc and Associated Subsidiaries Position Description

PLANE CAPTAIN

Reports to: Director of Maintenance, Chief Operations Officer
Classification: Non-Exempt
Date: 1 August 2019

TacAir Company Values:

- **Integrity** – we are honest and truthful in what we say and do.
- **Excellence** – we develop the highest quality people, products, and services.
- **Respect** – we are proven experts valued for our ability and experience.
- **Reliability** – we provide consistent, dependable, and trusted performance.
- **Commitment** – we are dedicated to our mission, customers, and each other.

Employees are expected to apply and follow these principles in the performance of their respective duties:

- Pursue excellence and be accountable.
- Develop working knowledge of company programs and services.
- Learn and comply with company and departmental policies, protocols, and systems.
- Apply customer service practices and emotional intelligence to build professional and respectful relationships with co-workers, customers, public/private officials, partners, suppliers, local communities, and the general public.
- Be aware of safety program and policies and practice safe work habits.
- Perform quality work with or without direct supervision.
- Work collaboratively, cooperatively, and effectively with co-workers, managers, and stakeholders whether as a team player, team leader, or individual contributor.
- Serve as a mentor, coach, encourager, and motivator to fellow colleagues as needed.
- Exercise self-motivated, self-directed, independent, and mature decision-making, problem-solving, creative thinking, and analytical skills.
- Approach work with energy, a positive attitude, and sense of humor.
- Be flexible, adaptable to change, and willing to learn.
- Be a good steward of company resources, using time and resources wisely.
- Safeguard confidential and proprietary information in accordance with company and legal requirements.

Position Summary

Under general supervision, the Plane Captain will perform line services in support of scheduled flight operations including inspection, servicing, cleaning, launching, and recovery of aircraft. This position will be required to operate self-propelled ground equipment during daily routine and will utilize appropriate hand tools necessary to assist with engine rinses and aircraft washes. The position classification and level of responsibility will be determined by background, education, experience, and seniority.

The following education and experience; essential functions; knowledge, skills, and abilities; physical demands; and work environment are generally representative of the minimum or preferred requirements to enter the job and capably perform the duties and responsibilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

Tactical Air Support, Inc and Associated Subsidiaries Position Description

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Education, Work Experience, and Licenses

- High School Diploma/GED; FAA-approved aviation technician or trade school preferred.
- Two years' experience in aviation maintenance and/or flight line operations, preferably in the military or with a government aviation maintenance contractor.
- Experience with high performance military aircraft (F-5/T-38) strongly preferred.
- Completion of Plane Captain training program and certification; must requalify semi-annually.
- Must be qualified on all assigned T/M/S.
- Must be able to meet government or company licensing, certification, and qualification requirements including: Hazardous Waste Communications, FOD and TCP Awareness, ISO9001/AS9100 Program Awareness, and Operational Risk Management (ORM).
- Valid State Driver License.
- Support Equipment Operator License (tow Tractor, N2 servicing trailer, mobile start unit, and engine wash cart, etc.).
- Equivalent combination of training, education, and experience in a relevant field or industry.

Essential Functions Required

The essential functions for this position may include, but are not limited to:

- Launch and recover aircraft in accordance with specific guidelines and procedures.
- Perform aircraft inspections in accordance with published criteria.
- Perform fueling operations using gravity fill and closed-circuit refueling methods.
- Service engine oil and hydraulic systems as required.
- Serve as a member of an aircraft moving crew.
- Perform aircraft washing and lubrication.
- Serve as a member of the engine rinse team.
- Operate portable firefighting equipment when required.
- Maintain cleanliness of workstations.
- Adhere to all applicable Foreign Object Damage (FOD) prevention rules and regulations.
- Adhere to tool control program.
- Comply with established company, general, occupational, and industrial safety rules and regulations.
- Assist with and ensure the safety, security, and preservation of equipment.
- Document all work performed in maintenance records and verify all work performed satisfactorily.
- Other duties as assigned.

Knowledge, Skills, and Abilities (KSAs)

- Demonstrated knowledge of applicable maintenance, and technical manuals, publications, instructions, and special tools and test equipment.
- Thorough knowledge of aircraft flight line operations, aircraft handling, servicing, and marshaling.
- Familiarity with and ability to use common hand tools and normal operational equipment and requirements of aircraft.
- Ability to cross-train into other specialties.
- Strong PC-based computer skills; proficiency utilizing various software such as Microsoft Office; web-based e-mail/calendar applications; virtual office/cloud-based file sharing (i.e., G-Suite/Google for Work, Google Hangouts, GoToMeeting, etc.).
- Ability to manage files and maintain records in compliance with standard or required recordkeeping practices.

Tactical Air Support, Inc and Associated Subsidiaries

Position Description

PLANE CAPTAIN

- Strong, effective communication skills, both verbally and in writing, with emphasis on sharing or transmitting technical information to various audiences and ability to influence senior stakeholders.
- Ability to plan and carry work through to completion with accuracy and attention to detail.
- Ability to comfortably manage multiple tasks and projects utilizing time management and organization skills.
- Knowledge of proper telephone and e-mail practices and etiquette.

Physical Demands

- Requires physical movements and postures normally associated with an airport hangar/shop/flight line environment.
- Extended periods of special vision requirements including close vision, peripheral vision, depth perception, and ability to adjust and focus.
- Periodic sitting.
- Periodic use of desktop/laptop computer and peripheral equipment.
- Regular stooping, standing, and carrying.
- Regular lifting up to 50 pounds or more (with assistance, if required).
- Regular use of hands and fingers to handle, feel, or operate objects, tools, or controls; reaching with hands and arms.
- Frequently required to actively talk, listen, and hear.
- Regularly ascend/descend stairs or ladders.

Work Environment

While performing the duties of this position, employees may encounter the following, but not limited to, work situations:

- Aircraft hangar or warehouse environment with exposure to high noise hazards; fumes from engines, chemicals, and airborne particles; electrical shock hazards; and trip or slip hazards.
- May be required to handle hazardous materials.
- The diversity of work conditions may include unpredictable climate and severe changes in temperatures and weather.
- May be required to wear protective clothing or other safety equipment.
- Specific work hours determined by site/location, operational, or contractual requirements.
- Occasional non-standard or flexible work hours may be required.
- Occasional evening, weekend, holiday, and overtime work may be required.
- Regular travel to various work sites throughout the U.S. may be required.

Work Authorization/Security Clearance

- Must be eligible to work in the United States and complete a U.S. government I-9 Form.
- Eligibility for a U.S. government security clearance may be required.

The statements herein are intended to describe the general nature and level of the position but may not encompass all specific job tasks an employee so classified may be required to perform. As such, responsibilities, duties, and required skills may be changed, expanded, reduced, or deleted to meet the business needs of Tactical Air Support, Inc. Furthermore, this position description does not establish a contract or implied contract for employment.